

**Physician Assistant Professional Advisory Group  
U.S. Public Health Service  
September 26, 2013 Minutes**

**Chair Report/ LCDR Scott Klimp**

**PAPAG Chair report:**

I would like to get an ongoing update from each committee about their projects and working to get recognition from SG for PA recognition day.

**Subcommittee Reports**

**Awards Subcommittee- CAPT George Carter/CDR Janet Valdez**

For people who are preparing for promotion this cycle, please review the bench marks for 2014 regarding awards. Pay particular attention to the level of award for your specific promotion grade that you will be seeking. I have a list of all the awards PHS that PAs are eligible for. Hopefully at the October meeting, LCDR Bishop and LCDR Womack will be able to give a presentation on these awards. CDR Valdez and I will be rotating off the committee at the end of this year. This will be a good time for the new members to take over the process.

**Communications Subcommittee- CDR Stephen Keller/LCDR Jim Reid**

The minutes for May, June and July have been submitted. We will forward the information about National Preventive Health and asking for volunteers to write a brief article about preventive health so we can send to HSPAC.

**Membership Subcommittee-LT Tracy Sanchez**

Our announcement for self-nominations for new voting members started running on the HSO weekly announcements last week and will remain open until October 31, 2013. Thus far, we have received 1 applicant. Since we are already close to the end of this year and term and should hopefully be getting new members. Will hold off on the "Who's Who on the PAPAG" information sheet until January so that we have a current roster of members and their respective agencies. Again, I would like to coordinate with the welcoming and promotions committee and provide them with the information sheet once complete, since it would be helpful information to new PAs as well as those may need it for promotion.

**Policy and Procedure Subcommittee- CDR Paul Hager/CDR Joe Morris**

CDR Morris is reviewing each section of by-laws and making some appropriate changes. Will send the draft to all voting members for their input.

**Professional Development Subcommittee- CDR Anthony Bryant**

CDR Bryant is working with the PAC Professional Development Committee who is also preparing a presentation on "Advancing Your Education". The PAC is looking at all the disciplines within the HSO category, especially those disciplines that only require a Bachelors degree for certification. The purpose of the presentation is to inform the officers of the available opportunities to earn advanced degrees to make them more competitive for promotions and positions. We are making progress and will forward to the committee members.

**Readiness Subcommittee- CDR Josef Rivero/LCDR Dan Goldstein**

The readiness subcommittee members were able to email or call all 27 of the PAs who were not basic ready with the June 30, 2013, quarterly readiness check. The PAs that were contacted by email replied to the message, acknowledging they were aware of their missing items. Several of the PAs appreciated the calls /emails that the committee is looking out for their readiness status.

LCDR Goldstein was able to contact some of the ten (10) PAs whose names did not appear on the HSO readiness roster. Two (2) of the PAs emailed me back that they have separated from the corps. For some of the other PAs, emails that were sent to their work email addresses were returned as undeliverable. We will continue to follow-up on the status of the remaining 8 PAs, but it is assumed at this time these PAs are no longer in the corps.

As of July 1, 2013, there were 162 PAs on active duty in the USPHS. A breakdown by rank is the following: ADM: 1, CAPT: 5, CDR: 49, LCDR: 78, LT, 24, and LTJG: 5.

Starting October 1, 2013, the Presidents Challenge will not be considered reliable, per OFRD, to satisfy the fitness readiness requirement. It is advised all officers complete the Annual Physical Fitness Test (APFT) to fulfill the fitness requirement.

**Recruitment and Retention Subcommittee-CDR Matthew Zagula/ LT James McLellan**

No updates.

**Welcoming Subcommittee-LCDR Candace Been/LCDR Paul Licata**

The input /changes have been made in the welcoming packets for newly commissioned PAs. The committee will distribute the information to the voting members via monkey survey for approval.

**Ad Hoc COF Subcommittee/ CDR Pelkey**

No updates.

**Ad Hoc AMSUS Subcommittee/ CDR Rivero**

RADM Luschniak will be attending the AMSUS.

**Liaison Reports****JOAG/ LCDR Pieter Vanhorn**

No updates.

**BOP/ CDR Anthony Bryant**

Try to reach out to CDR Durgin regarding information on BOP Liaison report.

**IHSC- LCDR Bishop**

No updates.

**IHS- CAPT Gary Cole**

No updates.

**FDA/ LCDR Stephen Smith**

Searches on USA Jobs are rather limited this week, but please note that it changes weekly. At this time the only position that appeared, was Consumer Safety Officer at Dallas and Fort Worth Metro Area, Texas

**NOAA/ CDR Michelle Pelkey**

There will be a new open position located in Florida by October 1, 2013.

**PHSAPA/ LCDR Pieter Van Horn**

No updates.

**DOD/ LCDR Billy Collins**

No updates.

**New Business:**

1. PA of the week is coming in October .Pleas email LCDR Burt if you are doing something special for PA of the week.
2. HSPAC meeting is coming up in November- need more involvement from PAs.
3. Reminder to update your flu vaccine and send documentation. Readiness check occurs the end of this month

**Action Items:**

**Meeting adjourned at 20:55 hours EST.**

**Next teleconference: October 24, 2013 at 20:00 hrs EST.**

**Call –in number: 1-218-548-3569 Pass code: 778730#**

**Minutes prepared by: CDR Janet Valdez, Secretary**

**Reviewed and approved by: LCDR Scott Klimp, Chair**

**Physician Assistant Professional Advisory Group**

**U.S. Public Health Service**

**Thursday, September 26, 2013**

**2000-2100 EST**

<b>Attendance</b>	<b>Rank</b>	<b>Last Name</b>	<b>First Name</b>	<b>OPDIV</b>
Present	LCDR	Been	Candace	IHSC
Excused	LCDR	Bishop	Deborah	IHSC
Absent	LCDR	Brooks	Chauna	BOP
Present	CDR	Bryant	Anthony	BOP
Present	LCDR	Burt	Brian	HRSA
Present	CAPT	Carter	George	NIH
Present	LCDR	Didonna	Danielle	FDA
Present	LCDR	Forster	Jerry	DOJ/BOP
Present	LCDR	Goldstein	Dan	BOP
Present	CDR	Hager	Paul	IHS
Present	CDR	Keller	Stephen	IHS
Present	LCDR	Klimp	Scott	DOD
Absent	LCDR	Licata	Paul	FDA
Present	LCDR	McKinnon	Mark	HHS
Present	CDR	Meece	Rebecca	HHS
Present	CDR	Morris	Joe	DHS
Present	LCDR	Olson	Holli	IHS
Present	CDR	Pelkey	Michelle	NOAA
Present	LCDR	Reid	Jim	BOP
Present	CDR	Rivero	Josef	BOP
Absent	CDR	Saini	Parmjeet	HRSA
Excused	LT	Sanchez	Tracy	IHS
Absent	LCDR	Thompson	Jasen	DHS
Present	CDR	Valdez	Janet	NIH
Absent	CDR	Zagula	Matthew	IHS

**Liaisons:** CAPT Gary Cole-absent      LCDR Stephen Smith-present

LCDR Billy Collins-present      LCDR Pieter Van Horn- excused

**Guests:**    CDR Miguel Medina, LTJG Taylor, LCDR Brian Alexander